

NOTICE OF MEETING

HARRIS COUNTY IMPROVEMENT DISTRICT NO. 18

The Board of Directors of Harris County Improvement District No. 18 will hold a regular meeting on Wednesday, November 28, 2018, at 12:00 p.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Rio Grande Room, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Report on security.
2. Comments from the public.*
3. CONSENT AGENDA: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event, the item will be removed and placed on the Non-Consent Agenda:
 - a. approve minutes;
 - b. approve Park Use Waiver and Release form; and
 - c. Amendment to Information Form.
4. Items removed from consent agenda.
5. Tax assessment and collection matters, including:
 - a. delinquent tax collections, installment agreements, and payment of tax bills;
 - b. certified and pending property values; and
 - c. sales and use, including telecommunications sales tax, and hotel tax tracking.
6. Financial and bookkeeping matters, including billings, deposit refunds, and repairs and maintenance.
7. Operations report, including repairs and maintenance.
8. Hearing on termination of water and sewer service to delinquent customers and authorize termination of service.**
9. Approval or termination of District-funded services agreements, contracts and proposals and authorize task orders and payment of invoices under previously approved services agreements, including:
 - a. Berg Oliver Associates Task Order No. 004-18-002; Phase I Environmental Site Assessment for conveyance of 0.1498 acres from Unrestricted Reserve A, Block 1 of Springwoods Village, Section 1;
 - b. C. L. Davis Task Order No. 008-18-019; preparation of metes and bounds description and exhibit for 0.1498 acres from Unrestricted Reserve A, Block 1 of Springwoods Village, Section 1;
 - c. C. L. Davis Task Order No. 008-18-020; preparation of metes and bounds description and exhibit for 0.1238 acres from Unrestricted Reserve A, Block 1 of Springwoods Village, Section 1;
 - d. C. L. Davis Task Order No. 008-18-021; Surveying Services for Ground Storage Tank No. 2 at Water Plant;
 - e. Service Agreement with Ward Communications;
 - f. Ward Communications Task Order No. 066-18-001; for Exhibit A to Agreement;
 - g. DCS Engineering Task Order No. 051-18-005; Design Services for Ground Storage Tank No. 2 at Water Plant;

*An opportunity for the public to address the Board for items on or not on the agenda. All public must observe a three-minute time limit. There will be no deliberation from the Board on public comments.

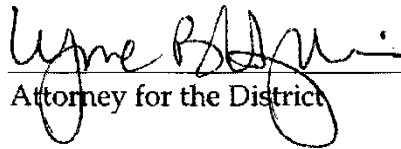
**An opportunity for the public to address the Board about an appeal from possible termination of water service. All public must observe a three-minute time limit.

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

- h. The Broadband Group Task Order No. 041-18-002; Additional Telecommunications Infrastructure and Technology Planning Services for 2018;
 - i. Halff Associates Task Order No. 064-18-015; Additional Construction Administration Services for CityPlace Roadways – Phase II;
 - j. Halff Associates Task Order No. 064-18-016; Design Services for CityPlace Park Pond 4 Detention;
 - k. Halff Associates Task Order No. 064-18-017; Design Services for Water and Sanitary Utilities to serve west of Springwoods Village Parkway;
 - l. Halff Associates Task Order No. 064-18-018; Design Services for CityPlace Park Bridges – Phase II;
 - m. Tolunay Wong Engineers Task Order No. 046-18-012; Additional Construction Materials Testing Services for CityPlace Park Bridges;
 - n. Tolunay Wong Engineers Task Order No. 046-18-013; Geotechnical Study for Ground Storage Tank No. 2 at Water Plant;
10. Deeds and easements, including:
- a. Special Warranty Deed conveying 0.1238 acres from Unrestricted Reserve A, Block 1 of Springwoods Village, Section 1 to Springwoods 2 Inc.;
 - b. Special Warranty Deed for 0.1498 acres from Unrestricted Reserve A, Block 1 of Springwoods Village, Section 1 to Harris County Improvement District No. 18; and
 - c. Water Meter Easement for USODP Energy Drive, LLC (HP Inc.).
11. Engineering matters, including:
- a. approve plans and specifications and authorize advertisement for bids or solicitation of proposals, if any;
 - b. review bids/proposals, award contracts, and approve letter financing agreements, as appropriate:
 - i. Pedestrian Trails – East Mossy Oaks Road – Phase V;
 - c. approve pay estimates, change orders, quantity adjustments and final acceptance, and direct engineer to notify insurance company of acceptance, as appropriate:
 - i. CityPlace Park (Lower Plaza) (Jones & Carter/Texas Wall & Landscape);
 - 1. Pay Estimate No. 8;
 - ii. CityPlace Park Bridges (Jones & Carter/MoBill Contractors);
 - 1. Pay Estimate No. 5;
 - 2. Change Order No. 3 (Construction Entrance);
 - 3. Quantity Contract Adjustment No. 2 (Match Field Quantities);
 - iii. CityPlace Landscape Improvements – Phase II (Jones & Carter/Shooter & Lindsey);
 - 1. Pay Estimate No. 10;
 - 2. Change Order No. 4 (Handicap Ramps; Inlet Modification, Light Foundation Modification);
 - 3. Quantity Contract Adjustment No. 5(Match Field Quantities);
 - iv. Pedestrian Trails - Nature Preserve Extension (Jones & Carter/Teamwork Construction Services);
 - 1. Pay Estimate No.2;
 - 2. Quantity Contract Adjustment No. 1 (Match Field Quantities);
 - v. Median Lighting Extension (Jones & Carter/ McDonald Municipal & Industrial);
 - 1. Pay Estimate No. 6;
 - d. storm water quality permits and other storm water issues, including renewal of permits, if any;

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- e. other engineering items/reports;
 - f. pending and active construction contracts; and
 - g. update regarding bond and surplus funds applications and Resolution Authorizing Application to the Texas Commission on Environmental Quality for Approval of Project and Bonds.
12. Management and recreational facility report, including general operations report, recommendations regarding solicitation, award and/or termination, if applicable, of ongoing maintenance, management and repair contracts and update regarding pending FEMA and NRCS reimbursements.
 13. Convene in Executive Session pursuant to Section 551.071, Texas Government Code, to conduct a private consultation with attorney to discuss pending or contemplated litigation, or a settlement offer.
 14. Reconvene in Open Session and authorize appropriate action regarding contemplated litigation or a settlement offer, including execution of any agreements or documents related to settlement/litigation.



Attorney for the District

