

## NOTICE OF MEETING

### HARRIS COUNTY IMPROVEMENT DISTRICT NO. 18

The Board of Directors of Harris County Improvement District No. 18 will hold a regular meeting on Wednesday, November 20, 2019, at **11:00 a.m.**, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Rio Grande Room (24<sup>th</sup> Floor), Houston, Texas, to discuss and, if appropriate, act upon the following items:


1. Report on security.
2. Comments from the public.\*
3. CONSENT AGENDA: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event, the item will be removed and placed on the Non-Consent Agenda:
  - a. approve minutes;
4. Items removed from consent agenda.
5. Tax assessment and collection matters, including:
  - a. delinquent tax collections, installment agreements, and payment of tax bills;
  - b. certified and pending property values;
  - c. sales and use, including telecommunications sales tax and hotel tax tracking; and
  - d. adopt Resolution Casting Ballot for the Election of a Person to the Board of Directors of the Harris County Appraisal District.
6. Review and approve developer reimbursement report for Series 2019 Unlimited Tax Road Bonds and authorize disbursement of final bond proceeds.
7. Financial and bookkeeping matters, including:
  - a. billings and deposit refunds; and
  - b. budget for fiscal year ending December 31, 2020.
8. Operations report, including repairs and maintenance.
9. Hearing on termination of water and sewer service to delinquent customers and authorize termination of service.\*\*
10. Approval or termination of District-funded services agreements, contracts and proposals and authorize task orders and payment of invoices under previously approved services agreements, including:
  - a. Halff Associates Task Order No. 064-19-018; Additional District Engineering Services for 2019;
  - b. Halff Associates Task Order No. 064-19-019; Design Services for Springwoods Village Parkway access ramps along Grand Parkway;
  - c. Halff Associates Task Order No. 064-19-020; Bid Services for CityPlace Roadways - Phase III;
  - d. Halff Associates Task Order No. 064-19-021; Additional Design Services for Springwoods Village Parkway - Phase IV;
  - e. Halff Associates Task Order No. 064-19-022; Construction Administration Services for Ground Storage Tank No. 2; and
  - f. Authorize additional purchase of conduit (PS Lightwave).

\*An opportunity for the public to address the Board for items on or not on the agenda. All public must observe a three-minute time limit. There will be no deliberation from the Board on public comments.

\*\*An opportunity for the public to address the Board about an appeal from possible termination of water service. All public must observe a three-minute time limit.

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

11. Deeds and easements, including:
  - a. Maintenance Declaration for Springwoods Village – Energy Drive 2B; and
  - b. Maintenance Easement Agreement at the intersection of Crossington Way and Lake Plaza Drive.
12. Engineering matters, including:
  - a. approve plans and specifications and authorize advertisement for bids or solicitation of proposals, if any;
    - i. CityPlace Roadways – Phase III;
  - b. review bids/proposals, award contracts, and approve letter financing agreements, if any;
  - c. approve pay estimates, change orders, quantity adjustments and final acceptance, and direct engineer to notify insurance company of acceptance, as appropriate:
    - i. CityPlace Landscape Improvements – Phase III and CityPlace Park Pond 4 Detention (Jones & Carter/MoBill Contractors);
      - (a) Pay Estimate No. 4;
      - (b) Change Order No. 2 (Electrical Cabinet and Pond 4 Plant Size);
  - d. storm water quality permits and other storm water issues, including renewal of permits, if any;
  - e. other engineering items/reports;
  - f. pending and active construction contracts; and
  - g. utility commitments.
13. Management and recreational facility report, including:
  - a. general operations report;
  - b. District parks;
  - c. tourism events, including hotel tax funded event management, associated budget management and post event reporting;
  - d. recommendations regarding solicitation, award and/or termination, if applicable, of ongoing maintenance, management and repair contracts; and
  - e. update regarding pending FEMA and NRCS reimbursements.
14. Convene in Executive Session pursuant to Section 551.071, Texas Government Code, to conduct a private consultation with attorney to discuss pending or contemplated litigation, or a settlement offer.
15. Reconvene in Open Session and authorize appropriate action regarding contemplated litigation or a settlement offer, including execution of any agreements or documents related to settlement/litigation.

  
\_\_\_\_\_  
Attorney for the District

