

NOTICE OF MEETING

HARRIS COUNTY IMPROVEMENT DISTRICT NO. 18

The Board of Directors of Harris County Improvement District No. 18 will hold a regular meeting on **Tuesday, December 18, 2018, at 1:30 p.m.**, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, **Colorado Room (26th Floor)**, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Report on security.
2. Comments from the public.*
3. CONSENT AGENDA: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event, the item will be removed and placed on the Non-Consent Agenda:
 - a. approve minutes; and
 - b. authorize auditor to conduct audit for fiscal year end December 31, 2018.
4. Items removed from consent agenda.
5. Tax assessment and collection matters, including:
 - a. delinquent tax collections, installment agreements, and payment of tax bills;
 - b. certified and pending property values; and
 - c. sales and use, including telecommunications sales tax, and hotel tax tracking.
6. Financial and bookkeeping matters, including billings, deposit refunds, and repairs and maintenance and adopt budget for fiscal year ending December 31, 2019.
7. Operations report, including repairs and maintenance.
8. Hearing on termination of water and sewer service to delinquent customers and authorize termination of service.**
9. Annual development report.
10. Approval or termination of District-funded services agreements, contracts and proposals and authorize task orders and payment of invoices under previously approved services agreements, including:
 - a. Security Services Contract (Terry Fentress);
 - b. C.L. Davis Task Order No. 008-19-001; General Field Land Surveying Services for 2019;
 - c. Halff Associates Task Order No. 064-19-001; District Engineering Services for 2019;
 - d. Halff Associates Task Order No. 064-19-002; Storm Water Quality Permitting Services for 2019;
 - e. Jones & Carter Task Order No. 021-19-001; General Construction Management & Inspection Services for 2019;
 - f. Jones & Carter Task Order No. 021-19-002; Storm Water Maintenance Inspection Services for 2019;

*An opportunity for the public to address the Board for items on or not on the agenda. All public must observe a three-minute time limit. There will be no deliberation from the Board on public comments.

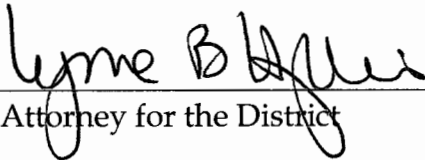
**An opportunity for the public to address the Board about an appeal from possible termination of water service. All public must observe a three-minute time limit.

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

- g. Berg Oliver Associates Task Order No. 004-19-001; General Administrative Services for 2019;
 - h. The Broadband Group Task Order No. 041-19-001; Telecommunications Infrastructure and Technology Planning Services for 2019;
 - i. Mike Stone & Associates Task Order No. 028-19-001; District Management Services for 2019;
 - j. Tolunay Wong Engineers Task Order No. 046-19-001; Construction Materials Testing Services for 2019; AND
 - k. DCS Engineering Task Order No. 051-19-001; General Water & Sanitary Engineering Consulting Services for 2019.
11. Deeds and easements, including Abandonment of Storm Sewer Easement (20130150914).
12. Engineering matters, including:
- a. approve plans and specifications and authorize advertisement for bids or solicitation of proposals, if any;
 - i. CityPlace Landscape Improvements - Phase III;
 - ii. CityPlace Park Pond 4 Detention;
 - b. review bids/proposals, award contracts, and approve letter financing agreements, as appropriate;
 - c. approve pay estimates, change orders, quantity adjustments and final acceptance, and direct engineer to notify insurance company of acceptance, as appropriate:
 - i. CityPlace Park (Lower Plaza) (Jones & Carter/Texas Wall & Landscape);
 - 1. Pay Estimate No. 9;
 - 2. Change Order No. 5 (Zoysia, Ligustrum, Promenade Well Modifications);
 - 3. Quantity Contract Adjustment No. 4 (Match Field Quantities);
 - ii. CityPlace Park Bridges (Jones & Carter/MoBill Contractors);
 - 1. Pay Estimate No. 6;
 - iii. CityPlace Landscape Improvements - Phase II (Jones & Carter/Shooter & Lindsey);
 - 1. Pay Estimate No. 11;
 - 2. Change Order No. 5 (Spare Materials, Electrical Items, Unit Pavers);
 - 3. Quantity Contract Adjustment No. 6 (Match Field Quantities);
 - iv. Pedestrian Trails - Nature Preserve Extension (Jones & Carter/Teamwork Construction Services);
 - 1. Pay Estimate No. 3 & Final;
 - v. Median Lighting Extension (Jones & Carter/ McDonald Municipal & Industrial);
 - 1. Pay Estimate No. 7 & Final;
 - 2. Change Order No. 1 (Modify Existing Conduit and Start Up Lights along East Mossy Oaks Road);
 - 3. Quantity Contract Adjustment No. 1 (Match Field Quantities);
 - vi. CityPlace Roadways - Phase I (Jones & Carter/James Construction LLC);
 - 1. Pay Estimate No. 11 & Final; and
 - 2. Quantity Contract Adjustment No. 8 (Match Field Quantities);

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- d. storm water quality permits and other storm water issues, including renewal of permits, if any;
 - e. other engineering items/reports;
 - f. pending and active construction contracts; and
 - g. update regarding bond and surplus funds applications.
13. Management and recreational facility report, including general operations report, recommendations regarding solicitation, award and/or termination, if applicable, of ongoing maintenance, management and repair contracts and update regarding pending FEMA and NRCS reimbursements.
14. Convene in Executive Session pursuant to Section 551.071, Texas Government Code, to conduct a private consultation with attorney to discuss pending or contemplated litigation, or a settlement offer.
15. Reconvene in Open Session and authorize appropriate action regarding contemplated litigation or a settlement offer, including execution of any agreements or documents related to settlement/litigation.



Attorney for the District



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