

## NOTICE OF MEETING

### HARRIS COUNTY IMPROVEMENT DISTRICT NO. 18

The Board of Directors of Harris County Improvement District No. 18 will hold a regular meeting on Wednesday, May 23, 2018, at 12:00 p.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Rio Grande Room, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Report on security.
2. Comments from the public.\*
3. CONSENT AGENDA: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event, the item will be removed and placed on the Non-Consent Agenda:
  - a. approve minutes;
  - b. renewal of District insurance policies;
  - c. review Critical Load Spreadsheet for District's facilities and authorize annual filing;
  - d. Travel Reimbursement Guidelines and Director expenses for the Association of Water Board Directors summer conference;
  - e. approve Consumer Confidence Report, authorize operator to mail Consumer Confidence Report and authorize operator to file certificate of mailing with the TCEQ;
  - f. annual report from operator on Identity Theft Prevention Program;
  - g. approve Annual Report and authorize filing of same in accordance with the District's Continuing Disclosure of Information Agreement and as required by SEC Rule 15c2-12; and
  - h. Arbitrage Rebate Report for the Series 2013 Bonds.
4. Items removed from consent agenda.
5. Tax assessment and collection matters, including:
  - a. delinquent tax collections, installment agreements, and payment of tax bills;
  - b. certified and pending property values; and
  - c. sales and use, including telecommunications sales tax, and hotel tax tracking.
6. Financial and bookkeeping matters, including billings, deposit refunds, and repairs and maintenance.
7. Operations report, including repairs and maintenance.
8. Hearing on termination of water and sewer service to delinquent customers and authorize termination of service.\*\*
9. Approval or termination of District-funded services agreements, contracts and proposals and authorize task orders and payment of invoices under previously approved services agreements, including:

\*An opportunity for the public to address the Board for items on or not on the agenda. All public must observe a three-minute time limit. There will be no deliberation from the Board on public comments.

\*\*An opportunity for the public to address the Board about an appeal from possible termination of water service. All public must observe a three-minute time limit.

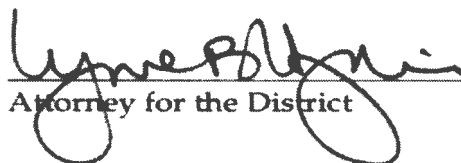
Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

- a. Supplement to Conduit Purchase Agreement (City Plaza Drive);
  - b. James Construction Group, LLC; Lake Plaza Drive curb and sidewalk modifications;
  - c. C.L. Davis Task Order No. 008-18-011; Construction Staking Services for CityPlace Roadways Phase II;
  - d. C.L. Davis Task Order No. 008-18-012; Water meter easement for Palmetto Transoceanic, LLC;
  - e. Halff Associates Task Order No. 064-18-010; Construction Administration Services for CityPlace Roadways Phase II;
  - f. Jones & Carter Task Order No. 021-18-013; Construction Management Services for CityPlace Roadways Phase II;
  - g. Jones & Carter Task Order no. 021-18-015; Additional General Construction Management and Inspection Services for 2018
  - h. Jones & Carter Task Order No. 021-18-014; Bidding Services for Pedestrian Trails - Nature Preserve Extension;
  - i. Office of James Burnett Task Order No. 043-18-007; Construction Administration Services for CityPlace Roadways Phase II;
  - j. Tolunay Wong Engineers Task Order No. 046-18-007; Construction Materials Testing Services for CityPlace Roadways Phase II;
  - k. Tolunay Wong Engineers Task Order No. 046-18-008; Construction Materials Testing Services for Rehabilitation and Maintenance along Drainage Corridor 1; and
  - l. Tolunay Wong Engineers Task Order No. 046-18-009; Additional Construction Materials Testing Services for General Storm Water Construction.
10. Deeds and easements;
- a. Electrical easement (CityPlace Owner's Association);
  - b. Utility easement (CityPlace Owner's Association);
  - c. Encroachment agreement with CityPlace Owner's Association (CityPlace Park (Lower Plaza)); and
  - d. Water meter easement (Palmetto Transoceanic LLC).
11. Engineering matters, including:
- a. approve plans and specifications and authorize advertisement for bids or solicitation of proposals, if any;
    - i. Pedestrian Trails - Nature Preserve Extension;
  - b. review bids/proposals, award contracts, and approve letter financing agreements;
    - i. CityPlace Roadways - Phase II;
  - c. approve pay estimates, change orders, quantity adjustments and final acceptance, and direct engineer to notify insurance company of acceptance, as appropriate;
    - i. CityPlace Park (Lower Plaza) (Jones & Carter/Texas Wall & Landscape;
      - 1. Pay Estimate No. 2;
      - 2. Change Order No. 1 (Waterproofing and Storm Manhole Adjustments);

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3. Quantity Contract Adjustment No. 1 (Match Field Quantities);
- ii. CityPlace Landscape Improvements - Phase II (Jones & Carter/Shooter & Lindsey);
  1. Pay Estimate No. 4;
  2. Change Order No. 1 (Steel Edging, Irrigation Sleeves, East Mossy Drainage);
  3. Quantity Contract Adjustment No. 1 (Match Field Quantities);
- iii. Spring Stuebner RRC I - Spring Stuebner Road & Holzwarth Road Public Landscape Improvements (Jones & Carter/Texas Wall & Landscape);
  1. Pay Estimate No. 8 & Final;
  2. Quantity Contract Adjustment No. 3 (Match Field Quantities);
- iv. Median Lighting Extensions (Jones & Carter/McDonald Municipal & Industrial);
  1. Pay Estimate No. 1;
- v. East Mossy Oaks Road - Phase IV (Jones & Carter/Triple B);
  1. Pay Estimate No. 10 and Final;
- d. storm water quality permits and other storm water issues, including renewal of permits, if any;
- e. other engineering items/reports; and
- f. pending and active construction contracts.
12. Management and recreational facility report, including general operations report, recommendations regarding solicitation, award and/or termination, if applicable, of ongoing maintenance, management and repair contracts and update regarding pending FEMA and NRCS reimbursements.
13. Convene in Executive Session pursuant to Section 551.071, Texas Government Code, to conduct a private consultation with attorney to discuss pending or contemplated litigation, or a settlement offer.
14. Reconvene in Open Session and authorize appropriate action regarding contemplated litigation or a settlement offer, including execution of any agreements or documents related to settlement/litigation.



  
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 Attorney for the District

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