

## NOTICE OF MEETING

### HARRIS COUNTY IMPROVEMENT DISTRICT NO. 18

The Board of Directors of Harris County Improvement District No. 18 will hold a regular meeting on Wednesday, December 13, 2017, at 12:00 p.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, **Suite 2400, Rio Grande Room**, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Report on security.
2. Comments from the public.\*
3. CONSENT AGENDA: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event, the item will be removed and placed on the Non-Consent Agenda:
  - a. approve minutes;
  - b. renewal of security contracts;
  - c. renewal of HGAC Interlocal Agreement; and
  - d. authorize auditor to conduct audit for fiscal year end December 31, 2017.
4. Items removed from consent agenda.
5. Tax assessment and collection matters, including:
  - a. delinquent tax collections, installment agreements, and payment of tax bills;
  - b. certified and pending property values; and
  - c. sales and use, including telecommunications sales tax, and hotel tax tracking.
6. Financial and bookkeeping matters.
7. Operation of District facilities, including billings, deposit refunds, and repairs and maintenance.
8. Hearing on termination of water and sewer service to delinquent customers and authorize termination of service.\*\*
9. Approval or termination of Developer-funded services agreements, contracts and proposals and authorize task orders and payment of invoices under previously approved services agreements, if any, including:
  - a. Kimley-Horn Task Order No. 062-17-002; Additional Design Services for Spring-Stuebner RRC I - Spring Stuebner Road and Holzwarth Road Public Landscape Improvements.
10. Approval or termination of District-funded services agreements, contracts and proposals and authorize task orders and payment of invoices under previously approved services agreements, if any, including:
  - a. C. L. Davis Task Order No. 008-17-018; Platting Springwoods Village District Section 4 by East Mossy Oaks Road, Crossington Way, Lake Plaza Drive and Energy Drive;
  - b. C. L. Davis Task Order No. 008-17-019; Platting Springwoods Village District Section 1 between Lake Plaza Drive and Crossington Way;

\*An opportunity for the public to address the Board for items on or not on the agenda. All public must observe a three-minute time limit. There will be no deliberation from the Board on public comments.

\*\*An opportunity for the public to address the Board about an appeal from possible termination of water service. All public must observe a three-minute time limit.

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Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

- c. C. L. Davis Task Order No. 008-17-020; Design Survey for Lake Plaza Drive and Crossington Way;
- d. C.L. Davis Task Order No. 008-18-001; General Field Land Surveying Services for 2018;
- e. C.L. Davis Task Order No. 008-18-002; Construction Staking for CityPlace Landscape Improvements – Phase II;
- f. Halff Associates; Amend and Restated Task Order No. 064-17-015 Additional design services for CityPlace Roadways - Phase II;
- g. Halff Associates; Amend and Restated Task Order No. 064-17-016 Design services for CityPlace Roadways - Phase III;
- h. Halff Associates Task Order No. 064-18-001; District Engineering Services for 2018;
- i. Halff Associates Task Order No. 064-18-002; Storm Water Quality Permitting Services for 2018;
- j. Halff Associates Task Order No. 064-18-003; Construction Administrative Services for CityPlace Landscape Improvements – Phase II;
- k. Halff Associates Task Order No. 064-18-004; Water Plant Analysis;
- l. Clark Condon Associates Task Order No. 012-18-001; General Landscaping Consulting Services for 2018;
- m. Office of James Burnett Task Order No. 043-18-001; General Landscaping Consulting Services for 2018;
- n. Office of James Burnett Task Order No. 043-18-002; Construction Administrative Services for CityPlace Landscape Improvements – Phase II;
- o. Jones & Carter Task Order No. 021-17-038; additional Construction Management & Inspection Services for Tree Farm Transplanting;
- p. Jones & Carter Task Order No. 021-17-039; additional Construction Management & Inspection Services for Spring Grove Park Enhancements;
- q. Jones & Carter Task Order No. 021-18-001; General Construction Management & Inspection Services for 2018;
- r. Jones & Carter Task Order No. 021-18-002; Storm Water Maintenance Inspection Services for 2018;
- s. Jones & Carter Task Order No. 021-18-003; Design Services for CityPlace Park Drainage Modifications;
- t. Jones & Carter Task Order No. 021-18-004; Construction Management Services for CityPlace Landscape Improvements – Phase II;
- u. Jones & Carter Task Order No. 021-18-005; Construction Management Services for Median Lighting Extensions ;
- v. Tolunay Wong Engineers Task Order No. 046-18-001; Storm Water Construction Materials Testing Services for 2018;
- w. Tolunay Wong Engineers Task Order No. 046-18-002; Construction Materials Testing Services for CityPlace Landscape Improvements – Phase II;
- x. Berg Oliver Associates Task Order No. 004-18-001; General Administrative Services for 2018;
- y. The Broadband Group Task Order No. 041-18-001; Telecommunications Infrastructure and Technology Planning Services for 2018;
- z. Mike Stone & Associates Task Order No. 028-18-001; District Management Services for 2018;
- aa. Binkley & Barfield, Inc. Task Order No. 063-18-001; General Electrical Consulting Services for 2018; and

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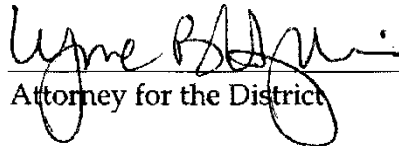
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- bb. Binkley & Barfield, Inc. Task Order No. 063-18-002; Construction Administrative Services for Median Lighting Extensions.
- 11. Report on development.
- 12. Conveyances relating to District facilities, including abandonment of utility easement (1.7473 acres) and drainage easements (3.9114 acres and 1.5215 acres).
- 13. Engineering matters, including:
  - a. approve plans and specifications and authorize advertisement for bids or solicitation of proposals, if any;
  - b. review bids, award contracts, and approve letter financing agreements if any;
    - i. CityPlace Landscape Improvements - Phase II;
    - ii. Median Lighting Extensions;
    - iii. MP Technologies - Springwoods Village Manhole Modifications;
  - c. approve pay estimates, change orders, quantity adjustments and final acceptance, and direct engineer to notify insurance company of acceptance, as appropriate, if any;
    - i. Springwoods Village Parkway Median Enhancements - Phase II (Jones & Carter/Earth First Landscape);
      - a) Pay Estimate No. 5;
      - b) Quantity Contract Adjustment No. 1 (Final quantity adjustment);
    - ii. Spring Grove Park Enhancements (Jones & Carter/ECB Development);
      - a) Pay Estimate No. 5;
      - b) Quantity Contract Adjustment No. 1 (Final quantity adjustment);
    - iii. CityPlace Park Enhancement (Jones & Carter/MoBill Contractors);
      - a) Pay Estimate No. 4 & Final;
      - b) Quantity Contract Adjustment No. 1 (Final quantity adjustment);
    - iv. CityPlace Roadways - Phase I (Jones & Carter/James Construction Group);
      - a) Pay Estimate No. 8;
      - b) Change Order No. 4 (Sanitary Sewer Modifications);
      - c) Quantity Contract Adjustment No. 6 (Top Soil);
    - v. East Mossy Oaks Road - Phase IV (Jones & Carter/Triple B);
      - a) Pay Estimate No. 7;
      - b) Change Order No. 3 (Gates, Curb, & Excavation);
      - c) Quantity Contract Adjustment No. 3 (November quantity adjustments);
    - vi. Nature Preserve Playground (Jones & Carter/Brightview Landscape);
      - a) Pay Estimate No. 5;
      - b) Quantity Contract Adjustment No. 1 (Final quantity adjustment);
    - vii. Pedestrian Trails within the Nature Preserve (Jones & Carter/Brightview Landscape)
      - a) Pay Estimate No. 3 & Final;
      - b) Quantity Contract Adjustment No. 1 (Final quantity adjustment);
    - viii. Spring Stuebner RRC I - Spring Stuebner Road & Holzwarth Road Public Landscape Improvements (Jones & Carter/Texas Wall & Landscape);
      - a) Pay Estimate No. 7;
      - b) Quantity Contract Adjustment No. 2 (Final quantity adjustment);
    - ix. Pedestrian Trails - Holzwarth Road Squareabout (Jones & Carter/LN McKean);

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- a) Pay Estimate No. 1 & Final;
  - b) Quantity Contract Adjustment No. 1 (Final quantity adjustment);
  - x. CityPlace Pond 8 Extension (Jones & Carter/ Shooter & Lindsey);
    - a) Pay Estimate No. 1;
  - d. storm water quality permits and other storm water issues, including renewal of permits, if any;
  - e. other engineering items/reports; and
  - f. pending and active construction contracts.
14. Management and recreational facility report, including general operations report, recommendations regarding solicitation, award and/or termination, if applicable, of ongoing maintenance, management and repair contracts.
15. Convene in Executive Session pursuant to Section 551.071, Texas Government Code, to conduct a private consultation with attorney to discuss pending or contemplated litigation, or a settlement offer.
16. Reconvene in Open Session and authorize appropriate action regarding contemplated litigation or a settlement offer, including execution of any agreements or documents related to settlement/litigation.

  
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Attorney for the District

