

## NOTICE OF MEETING

### HARRIS COUNTY IMPROVEMENT DISTRICT NO. 18

The Board of Directors of Harris County Improvement District No. 18 will hold a regular meeting on Wednesday, February 22, 2017 at 12:00 p.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Rio Grande Room, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Report on security.
2. Comments from the public.
3. Series 2017 Unlimited Tax Road Bonds, including:
  - a. review bids and award sale of the District's \$15,000,000 Unlimited Tax Road Bonds, Series 2017;
  - b. adopt Resolution Authorizing the Issuance of the District's \$15,000,000 Unlimited Tax Road Bonds, Series 2017;
  - c. approve Paying Agent/Registrar Agreement;
  - d. approve Official Statement;
  - e. execution of Certificate Regarding Provision of Financial Advice; and
  - f. authorize the Board of Directors to sign all documents relating to the bond sale and authorize attorney and financial advisor to take all necessary action to deliver bonds to the purchaser.
4. CONSENT AGENDA: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event, the item will be removed and placed on the Non-Consent Agenda:
  - a. approve minutes;
  - b. as-built easement for Lift Station No. 3;
  - c. easement to CenterPoint for gas service from Lift Station No. 1;
  - d. approve First Amendment to Retail Electricity Services Annex with Texas General Land Office and authorize any action in connection therewith;
  - e. Resolution Approving Treasury Management Services and Authorizing Operator;
  - f. letter to Texas State Comptroller authorizing Tax Assessor Collector to access sales tax information; and
  - g. execution of Amendment to Information Form.
5. Items removed from consent agenda.
6. Tax assessment and collection matters, including:
  - a. delinquent tax collections, installment agreements, and payment of tax bills;
  - b. update regarding certified and pending property values; and
  - c. sales and use, including telecommunications sales tax, and hotel tax tracking.
7. Financial and bookkeeping matters.
8. Operation of District facilities, including:
  - a. billings, deposit refunds, and repairs and maintenance; and
  - b. update on wastewater copper sampling, including operating recommendations and additional expenses incurred to date.
9. Hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
10. Conveyances relating to District facilities, including CityPlace Park (Lower Plaza).

11. Report on development.
12. Approval or termination of District-funded services agreements, contracts and proposals and authorize task orders and payment of invoices under previously approved services agreements, if any, including:
  - a. Clark Condon Task Order No. 012-17-003; design services for Springwoods Village Parkway Landscape Median Enhancements – Phase II;
  - b. C.L. Davis Task Order No. 008-17-004; construction staking services for CityPlace Roadways -Phase I;
  - c. C.L. Davis Task Order No. 008-17-005; land conveyance documents for CityPlace Park (Lower Plaza);
  - d. C.L. Davis Task Order No. 008-17-006; as built survey for Spring Stuebner Drainage & Detention Facility - Phase I;
  - e. Jones & Carter Task Order No. 021-17-009; construction management services for Nature Preserve Playground;
  - f. Jones & Carter Task Order No. 021-17-010; construction management services for CityPlace Roadways - Phase I;
  - g. Jones & Carter Task Order No. 021-17-011; construction management services for CityPlace Landscape Improvements – Phase I;
  - h. Jones & Carter Task Order No. 021-17-012; bidding services for Spring Grove Park Enhancements;
  - i. Tolunay-Wong Engineers Task Order No. 046-17-006; construction material testing services for CityPlace Roadways - Phase I;
  - j. Tolunay-Wong Engineers Task Order No. 046-17-007; additional construction material testing services for Wastewater Treatment Plant – Phase II;
  - k. Tolunay-Wong Engineers Task Order No. 046-17-008; geotechnical testing for Spring Stuebner Drainage & Detention Facility - Phase II;
  - l. Termination of Jacobs Engineering Task Order No. 019-16-014; construction management services for CityPlace Landscape Improvements – Phase I;
  - m. Termination of Jacobs Engineering Task Order No. 019-16-016; design services for CityPlace Park (Lower Plaza);
  - n. Jacobs Engineering Task Order No. 019-17-001; construction administration services for CityPlace Roadways - Phase I;
  - o. Halff Associates Task Order No. 064-17-004; design services for CityPlace Park (Lower Plaza);
  - p. Halff Associates Task Order No. 064-17-005; design services for Spring Stuebner Drainage & Detention Facility - Phase II;
  - q. Halff Associates Task Order No. 064-17-006; design services for utility infrastructure extensions on Holzwarth Road;
  - r. Office of James Burnett Task Order No. 043-17-004; construction administration services for CityPlace Roadways - Phase I;
  - s. Office of James Burnett Task Order No. 043-17-005; additional design services for CityPlace Park (Lower Plaza);
  - t. Binkley & Barfield, Inc. Task Order No. 063-17-002; design services for CityPlace Park (Lower Plaza); and
  - u. Paul E. Allen Company, Inc. for site furnishings within the Nature Preserve.

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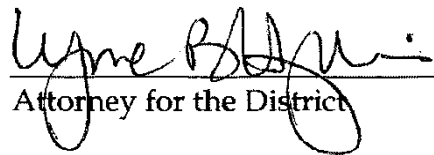
Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

13. Approval of developer pre-financed services agreements and proposals and authorize task orders under previously approved services agreements for the following:
  - a. Jones & Carter Task Order No. 021-17-013; bidding services for East Mossy Oaks Road – Phase IV;
  - b. Jones & Carter Task Order No. 021-17-014; construction management services for Spring Stuebner RRC I – Spring Stuebner Road and Holzwarth Road Public Landscape Improvements;
  - c. Jones & Carter Task Order No. 021-17-015; additional bidding services for Spring Stuebner RRC I - Spring Stuebner Road and Holzwarth Road Public Landscape Improvements;
  - d. C.L. Davis Task Order No. 008-17-007; construction staking services for Spring Stuebner RRC I – Spring Stuebner Road and Holzwarth Road Public Landscape Improvements;
  - e. Tolunay-Wong Engineers Task Order No. 046-17-009; construction material testing services for Spring Stuebner RRC I – Spring Stuebner Road and Holzwarth Road Public Landscape Improvements; and
  - f. Kimley-Horn Associates 062-17-001; additional design services for Spring Stuebner RRC I – Spring Stuebner Road and Holzwarth Road Public Landscape Improvements.
  
14. Engineering matters, including:
  - a. approve plans and specifications and authorize advertisement for bids or solicitation of proposals, if any;
    - i. East Mossy Oaks Road – Phase IV;
  - b. review bids, award contracts, and approve letter financing agreements if any;
    - i. Spring Stuebner RRC I – Spring Stuebner Road & Holzwarth Road Public Landscape Improvements;
    - ii. CityPlace Roadways Phase I – Lake Plaza Drive Phase I, City Plaza Drive Phase I and Spring Pine Forest Drive Phase I;
    - iii. Nature Preserve Playground;
    - iv. Pedestrian trails within the Nature Preserve;
    - v. Landscape Structures, Inc. for playground equipment within the Nature Preserve;
    - vi. MP Technologies for ductbank extension within Drainage Corridor No.3 (Spring Grove Park);
    - vii. LN McKean for handrails at Drainage Corridor 3 Headwall and Outfall;
  - c. approve pay estimates, change orders, quantity adjustments and final acceptance, and direct engineer to notify insurance company of acceptance, as appropriate, if any;
    - i. Drainage Corridor 3 – Phase II (Spring Grove Park) (Jones & Carter/LN McKean);
      1. Pay Estimate No. 9;
      2. Quantity Contract Adjustment No. 3 (Match Field Quantities);
      3. Change Order No. 4 (Underdrain System at Pedestrian Crossing);
    - ii. Spring Stuebner Drainage and Detention Facility – Phase I (Jones & Carter/Reddico);
      1. Pay Estimate No. 9;

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- iii. CityPlace Landscape Improvements – Phase I (Jacobs/Landscape Art);
    - 1. Pay Estimate No. 5;
    - 2. Quantity Contract Adjustment No. 2 (Concrete Paving Adjustments);
  - iv. Waste Water Treatment Plant - Phase II – 0.775 MGD to 1.50 MGD; (Jones & Carter/Pepper Lawson);
    - 1. Pay Estimate No. 17;
  - d. storm water quality permits and other storm water issues, including renewal of permits, if any; and
  - e. other engineering items/reports.
15. Management report, including general operations report, recommendations regarding solicitation, award and/or termination, if applicable, of ongoing maintenance, management and repair contracts and discussion regarding price increase request from Brightview/Valleycrest Companies.
16. Convene in Executive Session pursuant to Section 551.071, Texas Government Code, to conduct a private consultation with attorney to discuss pending or contemplated litigation, or a settlement offer.
17. Reconvene in Open Session and authorize appropriate action regarding contemplated litigation, a settlement offer.

  
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Attorney for the District

